

## BARNSELEY, DONCASTER AND ROTHERHAM JOINT WASTE BOARD

Venue: Town Hall, Rotherham      Date: Friday, 14th March, 2014  
Time: 2.00 p.m.

### A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for absence
4. Declarations of Interest
5. Minutes of the previous meeting held on 13th December, 2013 (Pages 1 - 3)
6. Matters Arising  
To discuss matters arising from the previous minutes, which are not included elsewhere on the agenda.
7. BDR Manager's Report (Pages 4 - 7)
  - Governance
  - Project Delivery
  - Technical
  - Health and Safety
  - Legal
  - Financial
  - Communications
  - Resources
  - Other
8. Risk Register (Page 8)
9. Exclusion of the Press and Public  
The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended, March 2006 – information relates to finance and business affairs)
10. BDR PFI - Budget Update 2013/2014 (Page 9)

11. Date, time and venue for the next meeting  
To consider the following arrangements and pattern for meetings to be held during 2014:-

Steering Committee : Tuesday in May, 2014  
Joint Waste Board : Friday 27th June, 2014

Steering Committee : Tuesday in August, 2014  
Joint Waste Board : Friday in September, 2014

Steering Committee : Tuesday in November, 2014  
Joint Waste Board : Friday in December, 2014

Joint Waste Board meetings are held at the Town Hall, Rotherham

**BARNLEY, DONCASTER AND ROTHERHAM JOINT WASTE BOARD**  
**13th December, 2013**

Present:- Councillor C. Mills (Doncaster MBC - in the Chair); Councillors R. Miller (Barnsley MBC) and R. S. Russell (Rotherham MBC).

together with:-

Beth Clarke	BDR Joint Waste Project Manager
Adrian Gabriel	Rotherham MBC
Ann Todd	Rotherham MBC
Russell Flint	BDR Joint Waste Project Officer
Paul Castle	Barnsley MBC
Gill Gillies	Doncaster MBC
Steve Noble	DEFRA

Apologies for absence were received from Councillor S. Ali (Rotherham MBC) and from Messrs. K. Battersby and D. Burton (Rotherham MBC), Mr. P. Dale (Doncaster MBC) and Mr. M. Gladstone (Barnsley MBC).

**K1.       DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**K1.       MINUTES OF THE PREVIOUS MEETING HELD ON 7TH OCTOBER 2013**

Consideration was given to minutes of the previous meeting of the Barnsley, Doncaster and Rotherham Joint Waste Board, held on 7th October, 2013.

Resolved:- That the minutes of the previous meeting of the BDR Joint Waste Board be approved as a correct record for signature by the Chairman.

**K1.       BDR MANAGER'S REPORT**

The Barnsley, Doncaster and Rotherham Joint Waste Manager submitted a report updating the progress of the following issues:-

(a) Bolton Road waste treatment site at Wath upon Dearne – including future applications for planning permission for working to take place on Sundays and also to discharge certain planning conditions;

(b) the waste treatment site at Ferrybridge – the new cricket pavilion and the car parking area have been completed;

**5K BARNSELEY, DONCASTER AND ROTHERHAM JOINT WASTE BOARD - 13/12/13**

(c) financial issues and the projection of a balanced budget for the current, 2013/2014 financial year;

(d) appointment to the post of Project Support Officer;

(e) the Open4BusinessTranspenine local event, organised in conjunction with Local Business Development and Procurement Officers from the three Councils and held on 15<sup>th</sup> October 2013 had been well attended;

(f) Doncaster MBC has begun consultation about the development of a new waste transfer station to be located at Kirk Sandall.

Discussion took place on the need for a site inspection of the Bolton Road waste treatment site at Wath upon Dearne.

Resolved:- (1) That the BDR Manager's report be received and its contents noted.

(2) That arrangements be made for all Members and officers of this Joint Waste Board to attend a site inspection of the Bolton Road waste treatment site at Wath upon Dearne, on a date to be arranged early in 2014.

**K1. RISK REGISTER - STATUS REPORT**

The Barnsley, Doncaster and Rotherham Joint Waste Board considered the updated Waste PFI transition phase risk register.

Resolved:- That the updated information on the risk register be received.

**K1. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended (information relating to the financial/business affairs of any person (including the Joint Waste Board)).

**K1. BDR PFI - BUDGET UPDATE 2013/2014**

Consideration was given to the Budget Summary, as at November 2013, for the Barnsley, Doncaster and Rotherham Joint Waste Private Finance Initiative (PFI).

Resolved:- That the report be received and its contents noted.

**K1. DATE, TIME AND VENUE FOR THE NEXT MEETING**

Agreed:- (1) That the next meeting of the Barnsley, Doncaster and Rotherham Joint Waste Board be held on Friday, 14<sup>th</sup> March, 2014, at the Town Hall, Rotherham, commencing at 2.00 p.m.

(2) That the next following meeting of the Barnsley, Doncaster and Rotherham Joint Waste Board be held on Friday, 27<sup>th</sup> June, 2014, at the Town Hall, Rotherham, commencing at 2.00 p.m.

**BDR WASTE PFI****BDR MANAGER UPDATE REPORT 14 MARCH 2014****1.0 Governance**

A site visit for Joint Waste Board members took place on 3 February 2014, all who attended were pleased with progress.

Paul Castle joined the BDR Steering Committee in his new role as Assistant Director, Operational Services for BMBC.

**2.0 Project Delivery****2.1 Bolton Road**

Item	Percentage Complete	Target Completion Date	Actual Completion Date	Comments
Discharge of planning conditions	95%	1/7/2015		Outstanding conditions: <ul style="list-style-type: none"> <li>• Biodiversity</li> <li>• Flood management plan</li> <li>• Traffic management plan</li> </ul> The above have now all been submitted to RMBC planners SWM awaiting comments.
Fire Strategy completed	85%			ITS Fire strategy in place. Jones Celtic FS is under review and once completed a final review of the inter relationship will be undertaken.
Power on to permanent works	90%	26/8/2014		Majority of electricity sub-station works complete.
Buildings complete excluding planting	74%	29/9/2014		Workshop and visitors centre steelwork erected and majority of cladding complete. ITS groundwork complete, steelwork and cladding for bio drying area progressing well.
Roads and weighbridge complete	60%	01/10/2014		Several slab pours completed, 2 of 3 weighbridge foundations in progress. AD slab pours commenced
Intelligent Transfer Station (ITS) Construction	60%	7/4/2015		Steelwork erection commenced, refinement, bio drying halls, reception hall commenced.
ITS Commissioning	0%	24/2/2015		
ITS Acceptance	0%	20/5/2015		

Tests				
Anaerobic Digestion (AD) Commissioning	0%	12/10/2014		
FITs application	0%	12/10/2014		
Animal By-Products Regulations (ABPR) Compliance	0%	12/5/2015		
AD Acceptance Tests	0%	16/6/2015		
Progress towards Service Commencement	30%	1/7/2015		Estimate 2 weeks of float in current programme, though this is not translating yet to an early ecodecco start date

## 2.2 Ferrybridge

Item	Percentage Complete	Target Completion Date	Actual Completion Date	Comments
Enabling works Ferrybridge	95%	17/12/2012		Cricket Pavilion completed, new car parking area completed, work on access underway outstanding work on tank but this will not effect the main works commencing
Main Works Hot Commissioning	0%	12/10/2014		This date has slipped into January 2015 at last update
Operational Testing	0%	5/4/2015		
Facility Operational	0%	5/4/2015		

## 3.0 Technical

### 3.1 Bolton Road

The Environment Agency (EA), Jones Celtic Bio Energy and Shanks Waste Management have discussed the bunding requirement for the percolate tank and a thicker membrane is to be used around the tank.

The introduction of a membrane rather than a bund and the requirements of the Industrial Emissions Directive will require Shanks to apply for a bespoke Permit rather than a Standard Rules Permit. The final design of the AD is not yet complete due to issues around the positioning of the stack. A section 73 planning application is to be considered the permit will be changed from Standard Rules to Bespoke following this.

Shanks have submitted an application to vary the planning conditions around Sunday working to allow work that does not involve deliveries of materials or movements to and from the site to be undertaken. The application RB2014/0057 was considered by RMBC Planning Committee on 20<sup>th</sup> February 2014 and permission has been granted.

Work continues on the verge/footpath and utility connections. These will require temporary lights on Bolton Road. Shanks Waste Management are providing information to Community Liaison Group members and local businesses and updates are provided on the website.

### 3.2 Ferrybridge

The stack is complete on the build at Ferrybridge and the structural steel work on the air-cooling condenser is in place. The boilers are to be in place early in the New Year. The plant commissioning date is now early 2015 and the full service commencement date is anticipated to be June 2015. SSE will continue to provide monthly updates on progress.

Recruitment for the plant manager, operations manager and fuels manager is now complete. Progress on site can be viewed on the following link <http://www.intervalfilms.com/sse>.

Consultation on Ferrybridge 2 is well underway and the Section 36 application will be submitted early in 2014.

### 4.0 Health and Safety

#### Cumulative report

<b>Health, Safety, Quality &amp; Environment</b>	<b><u>Month</u></b>	<b><u>Total to Date</u></b>
Accidents/Incidents	0	4
RIDDOR Accidents/Incidents	0	2
Description:		
CDM Co-ordinator	Turner & Townsend	
Environment	Background Bio aerosol monitoring, second visit completed.	
<b>H&amp;S</b>	Housekeeping and pedestrian/plant segregation remain high area of focus	

#### 4.0 Legal

Work is almost complete on a redacted version of the Project Agreement for the BDR website.



## **5.0 Financial**

The operational management costs are projected to be within budget for 2013/14.

The Joint Waste Team is currently working on systems to ensure the apportionment of costs during the operational phase is in line with the requirements of the Inter Authority Agreement (IAA2).

## **6.0 Communications**

The Communications team submitted a report for consideration by Steering Committee on 18 February 2014 for items to include in the communications plan.

Contracts Director is to present to a symposium for the Minerals Engineering Society.

## **7.0 Resources**

The BDR Team and Service Managers are working towards preparation for the commissioning phase in a challenging economic climate.

## **8.0 Other**

Doncaster Council are consulting on a Transfer Station at Kirk Sandall. This will help to mitigate transport movements from Doncaster to the PFI Facility. This has been welcomed by the Community Liaison Group, as it will reduce the pressure on the main routes from Doncaster to the Bolton Road Facility.

## Risk Status Report

Risk Ref	Risk Register	Risk Title	Current Risk Rating				Controlled		Control Measures					
			06/13	09/13	12/13	03/14	Rating	Target Date	Not Started	In Progress	Implemented	Total	% Implemented	
WPFIT0001	Waste PFI Transition Phase	Waste volumes change	4	4	4	4	2	02/03/2015	0	4	1	5	20%	
WPFIT0002	Waste PFI Transition Phase	Off site works/Ground Conditions Costs not as expected	6	6	6	6	4	02/06/2014	0	2	2	4	50%	
WPFIT0007	Waste PFI Transition Phase	Legislative Change	12	12	12	12	9	01/07/2015	0	4	2	6	33%	
WPFIT0008	Waste PFI Transition Phase	Transport Movements	6	6	6	6	4	01/04/2014	2	1	1	4	25%	
WPFIT0009	Waste PFI Transition Phase	Major incident at ITS/AD	8	8	8	8	8	01/07/2015	0	7	0	7	0%	
WPFIT0010	Waste PFI Transition Phase	ITSAD fails commissioning tests	12	12	12	12	8	01/07/2015	1	3	0	4	0%	
WPFIT0011	Waste PFI Transition Phase	Business Continuity - BDR	9	9	9	9	6	31/03/2014	0	3	3	6	50%	
WPFIT0012	Waste PFI Transition Phase	Business Continuity - 3SE	6	6	6	6	6	01/07/2015	0	5	3	8	38%	
WPFIT0013	Waste PFI Transition Phase	Design Changes result in scope creep	8	8	8	8	4	01/07/2015	0	7	0	7	0%	
WPFIT0014	Waste PFI Transition Phase	Construction delay	8	8	8	8	8	31/03/2014	0	2	0	2	0%	
WPFIT0015	Waste PFI Transition Phase	Review of Waste Infrastructure PFI Credits	5	5	5	5	5	01/07/2015	0	5	0	5	0%	
WPFIT0018	Waste PFI Transition Phase	Insurance Costs Increase	n/i	n/i	n/i	6	4	31/07/2014	0	2	0	2	0%	
			12	84	84	84	90	68		3	45	12	60	20%

Document is Restricted